



LEONARD STANLEY

P A R I S H C O U N C I L

Minutes of the Leonard Stanley Parish Council meeting held in Leonard Stanley village Hall on Tuesday 27th July 2021 at 7.30 pm.

Present: - Councillors K Aldridge, R Bayliss (Chairman), J Bogdiukiewicz, P Herbert, P Fawkes and R Mason.

Also present: - District Cllrs Nigel Studdert-Kennedy, Stephen Hynd and County Cllr Wendy Thomas.

40/21. Apologies for absence:

Apologies were received from Cllrs Chris Connett, Stuart Craddock and Steve Lydon.

41/21. To note the Acceptance of Office declaration.

The Acceptance of Office declaration by Cllr Rebecca Mason was witnessed by the Proper Officer (Clerk).

42/21. Declarations of Interest in Agenda Items

Cllrs Phil Herbert and Jan Bogdiukiewicz declared an interest in Agenda Item 52/21ii.

Cllr Rob Bayliss declared an interest in Agenda Item 45/21.

43/21. To approve the minutes from the Annual Meeting of the Parish Council held on Tuesday 18th May 2021.

The minutes were approved and were signed as a true record.

44/21. To receive reports from the District and County Councillors

County Cllr Wendy Thomas reported on the various grants and funding opportunities available.

Cllr Rob Bayliss requested that Cllr Thomas enquire when the land by the school, which is owned by Gloucestershire County Council, will be cut. WT

District Cllr Nigel Studdert-Kennedy submitted his report to the Members prior to the meeting. <https://www.leonardstanley-pc.gov.uk/uploads/nsk-report-july-2021.pdf>

District Cllr Stephen Hynd submitted his report to the Members prior to the meeting. <https://www.leonardstanley-pc.gov.uk/uploads/cllr-steve-hynd-parish-council-report-june-2021.pdf>

45/21. To consider approving a request for dispensation from Cllr Rob Bayliss with regards to the Playing Fields.

(Cllr R Bayliss did not take part in the vote).

The Council approved the dispensation.

46/21. To consider the allocation of Roles and Responsibilities.

The Council agreed to the following roles and responsibilities:-

- Welfare Trustees – Cllrs Chris Connett and Jan Bogdiukiewicz
- Village Hall Representative – Cllr Phil Herbert
- Saxon Gate Residents Association – Cllr Rebecca Mason
- Other Local Government Organisations – Cllr Rob Bayliss
- Highways Representative – Cllr Pam Fawkes
- Pavilion and Playing Fields – Cllrs Rob Bayliss and Phil Herbert
- Financial Overseer – Cllr Kate Aldridge
- Financial Management/Budgets – Cllrs Rob Bayliss and Steve Lydon

47/21. To receive a Clerks Report

A report was sent to the Members prior to the meeting.

<https://www.leonardstanley-pc.gov.uk/uploads/clerks-report-july-21-7.pdf>

48/21. To receive a report Cllr Rob Bayliss regarding the Pavilion Project.

A report was sent to the Members prior to the meeting.

Cllr Herbert also stated that in his opinion, that the S.106 funding may not be sufficient to carry out all the works identified in their wish list.

49/21. To review the Standing Orders.

A draft copy of the Standing Orders to be reviewed was sent to the Members prior to the meeting.

<https://www.leonardstanley-pc.gov.uk/uploads/standing-orders-july-2021.pdf>

The Council agreed to adopt the reviewed Standing Orders.

50/21.To review the Financial Regulations.

A draft copy of the Financial Regulations to be reviewed was sent to the Members prior to the meeting.

<https://www.leonardstanley-pc.gov.uk/uploads/financial-regulations-july-2021.pdf>

The Council agreed to adopt the reviewed Financial Regulations.

51/21.To review the Financial Risk Assessment.

A draft copy of the Financial Risk Assessment to be reviewed was sent to the Members prior to the meeting.

<https://www.leonardstanley-pc.gov.uk/uploads/financial-risk-review-juy-2021.pdf>

The Council agreed to adopt the reviewed Financial Risk Assessment.

52/21. Financial Issues

i) To authorise payments in accordance with the RFO Reports.

<https://www.leonardstanley-pc.gov.uk/uploads/june-and-july-2021-rfo-report.pdf>

The Council approved the accounts for payment.

ii) To consider a grant of up to £5,000 to the Village Hall Management Committee (to restore the Old School Bell Tower).

(Cllr J Bogdiukiewicz and Cllr P Herbert took part in the discussions but did not take part in the vote).

Cllr Herbert provided the Members with an explanation of why the funding was being sought.

The Council unanimously decided against providing a grant.

iii) To agree to purchase 3 noticeboards up to a cost of £850 each, from CIL funding.

The Council approved the purchase of 3 noticeboards up to a cost of £850 each, from the Community Infrastructure Levy funding.

53/21. Planning

i) To consider any plans received.

S.21/1487/HHOLD 2 St Swithins, Marsh Road
Erection of side and rear extension and attic conversion.

The Council agreed to support this application.

S.21/1577/HHOLD Woodmans, Stanley Downton
Erection of single storey rear extension, first floor side extension and alterations.

The Council agreed to support this application.

S.21/1642/HHOLD 23 Brockley Road
Erection of single storey extension (demolition of garage and conservatory).

The Council agreed to support this application.

ii) To receive a progress report from the Clerk on applications already responded to.

S.21/0970/HHOLD 7 Tannery Close
Single storey rear extension with first floor terrace.

S.21/0326/HHOLD Church Farm, Church Road

Replacement of conservatory, installation of roof windows and conversion of part of garage. Church Farm Church Road

S.21/0327/LBC Church Farm, Church Road
Replacement of conservatory, general refurbishment of kitchen and bathroom, installation of staircase to attic, installation of roof windows and conversion of part of garage to form boot room and shower room

iii) To receive a copy of the response submitted to the Local Plan Review May 2021, Regulation 19.

The response was submitted to the Local Plan Review May 2021, Regulation 19 prior to the deadline for submissions of the 20th July 2021. A copy of the response was sent to the Members.

<https://www.leonardstanley-pc.gov.uk/uploads/local-plan-review-may-21.pdf>

54/21. To receive reports from representatives on Other Bodies.

- Cllr Herbert reported that he has taken on the role of Trustee and Chairman of the Village Hall Management Committee and that the VHMC has appointed a new Treasure and a new Secretary. He further reported that the Social Club will be fully re-opened in September and that they would welcome new Members.
- Cllr Mason reported on the issues faced by the residents of Saxon Gate with regards to the fees imposed by the Estates Management Company.
- Cllr Mason reported that the residents of Saxon Gate are holding a 'Picnic in the Park' and are inviting the Community to join them. The event is to be held at Saxon Gate, on the 21st August 2021.

55/21. To agree to delegate Emergency Powers to the Clerk, in consultation with the Chairman and Vice Chairman, until the next meeting.

It was agreed to delegate Emergency Powers to the Clerk, in consultation with the Chairman and Vice Chairman, until the next meeting.

56/21. To agree the date of the next meeting – will be held on 7th September 2021.

It was agreed the next meeting will be held on Tuesday 7th September 2021, at 7.30pm in the Village Hall.

There being no further business the Chairman declared the meeting closed at 8.50pm